



## Job Description

<b>Title:</b>	<b>Naturalist</b>
<b>Reports to:</b>	<b>Education Director</b>
<b>Application Deadline:</b>	<b>Open until filled</b>
<b>Starting pay rate:</b>	<b>\$12-14/hr., part-time, year-round</b> <i>(varies seasonally)</i>

**Summary of Position:** Grass River Natural Area's naturalists are energetic and creative educators that plan, develop, and implement a variety of environmental education programs to a range of audiences, including camps, school programs, public programs, interpretive hikes, and other special events to meet our mission of providing opportunities that increase knowledge, appreciation, and community-wide stewardship of the natural environment. They also provide visitor services to the public. The naturalist's primary location of work is the Grass River Center in Bellaire, Michigan with some outreach programs hosted off-site.

### Primary Duties:

- Organize, present, and evaluate nature education programs and camps as scheduled to a variety of audiences
- Assist with the planning, development, and promotion of events & programming to support GRNA's mission
- Greet visitors and callers, offer excellent customer service, and provide information about GRNA and the site
- Design and maintain displays, exhibits, and other interpretive materials
- Complete basic bookstore sales, program registration, and general maintenance at the Grass River Center
- Be knowledgeable of program offerings, natural history of the area, and of GRNA as an organization
- Perform other duties as assigned

### Qualifications:

- At least two years of college education/training in natural sciences and/or the education field
- Experience working with children and adults in an outdoor educational setting
- Strong interpersonal, communication, and customer service skills
- Knowledge and passion for the outdoors and environment
- Ability to work varied hours, including weekends, weekdays, some evenings and holidays
- Proficiency with basic computer programs and technology

**Grass River Natural Area's Mission Statement:** To manage the Grass River Natural Area, conserve and protect its watershed and provide opportunities that increase knowledge, appreciation and community-wide stewardship of the natural environment.

**To apply:** Please send cover letter, resume, and references to:

James Dake, Education Director

Grass River Natural Area

[james@grassriver.org](mailto:james@grassriver.org)

GR Center: 231.533.8576

[www.grassriver.org](http://www.grassriver.org)