



Fundraising Event Volunteer

Description of Position: The primary role of Fundraising Event Volunteers is to solicit donations for our annual silent auction. This requires communicating via email, phone and in-person to potential auction donors, including initial contact, follow up and coordinating item pick up or drop off. These volunteers will regularly communicate with the Silent Auction lead, updating them on items that are pledged, in-hand, or need to be approached. These volunteers are expected to be professional, enthusiastic, and capable of working independently.

Qualifications

Ability to communicate both orally and in writing to the public

Interest in researching new potential donors and donations

To represent GRNA and communicate to donors about what GRNA does

Ability to work independently but also regularly communicate on progress

Required before starting service

Complete Volunteer Information Form

Volunteer Orientation

Reports to: Volunteer Coordinator