

Category 2: Education

DOCENT

Description of Position

Docents serve as interpreters for visitors, connecting them to the incredible natural world of GRNA. Working in either the Nature Center or on the trails as guides, docents share their knowledge of GRNA's ecology and history with the public. Docents also serve as the face of GRNA in many instances by serving as the first greeters for most visitors and by answering basic questions both about the natural area programs and trails as well as the surrounding community. In addition to these roles, docents may also assist staff with event set up and preparation and help with other tasks around the Nature Center as well as be recruited as lead volunteers for select volunteer days.

Qualifications

- Knowledge of Grass River and/or the natural environment
- Ability to relate to a variety of people
- Ability to communicate both orally and in writing to GRNA, Inc. staff and the general public
- Excellent customer service skills
- Ability to learn how to conduct simple retail transactions for the Nature Center gift shop
- Basic computer skills (opening and editing spreadsheets and word documents)

Required before starting service

Complete Volunteer Information Form

Volunteer Orientation

Volunteer Training: Job shadowing with a Naturalist, training on Center operations for docents at the front desk, familiarization of GRNA and its ecology and history

Criminal Background Check for volunteers working with children

Reports to: Volunteer Coordinator but works closely with Naturalists and the Education Director